



## Volunteer to be an ISPE Leader or Speaker

Thank you for your interest! ISPE's goal is to produce the highest quality educational programming possible with essential industry subject matter expert volunteers. If you are willing to dedicate the time and make the commitment to contribute in this way, please complete this form. ISPE leaders and speakers, once accepted for a specific educational event, receive a Leader or Speaker agreement from ISPE and commit to a schedule for planning and providing materials necessary for staff to develop marketing and the team of staff and volunteers to deliver presentations and handouts in a timely fashion. Each leader or speaker is asked to attend the full program in which they are participating; registration is complimentary. Travel and accommodation are "on your own."

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### **GENERAL INFORMATION – please print**

NAME \_\_\_\_\_  
 TITLE \_\_\_\_\_  
 COMPANY \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
 PHONE \_\_\_\_\_ FAX \_\_\_\_\_  
 EMAIL \_\_\_\_\_

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### **Which Best Describes this Submission?**

- Leader  
 I am interested in developing this session which means I would develop the topic fully, prepare an agenda, identify speakers and the like.
- Speaker  
 I am interested in the opportunity to speak on this topic.

### **I Would Prefer this to be considered for:** (check all that apply)

- A 2-3 hour session at Annual Meeting  
 A 1-day live seminar  
 A 2-day live seminar  
 A multi-day training  
 A webinar  
 Other \_\_\_\_\_

### **Subject or Presentation Title or Topic**

### **Brief Description:**

**What will participants Take Back to Their Job?**

(What specifically, in short sentences, will they learn? Please list at least three. Starting with a verb is helpful).

**Who (job titles/descriptions) would be interested?**

**Which Communities of Practice would this interest?** (Check all that apply)

- Active Pharmaceutical Ingredients (API)
- Biotechnology (BIO)
- Commissioning and Qualification (C&Q)
- Containment
- Critical Utilities (CU)
- Disposables?
- Good Automated Manufacturing Practice (GAMP)
- Heating, Ventilating, and Air Conditions (HVAC)
- Investigational Products (IP)
- Manufacturing Management
- Packaging
- Process Analytical Technology (PAT)
- Process/Product Development (PPD)
- Project Management (PM)
- Sterile Products Processing (SPP)

**Has this Been Presented Before?**

- Previous ISPE Conference or Training.  
If so, when most recently \_\_\_\_\_
- At a Conference or Training other than ISPE  
If so, when and where most recently \_\_\_\_\_
- I have not presented this before

**Comments?**

**Please Briefly Describe your Qualifications** (including your experience presenting in general)

- Current resume or biosketch attached

**Further Comments?**

*Thank you!*