2013 North American Table Top Order Form

Contact Details (all event information will be sent to this person)

Company _____

Contact _____

Title _____ Email _____

Address _____

City _____ State/Province _____ Zip/Postcode _____

Country _____ Telephone _____

Website _____

Payment Method
Registrations will not be accepted without payment or credit card information.

☐ Check # _____ enclosed payable to ISPE (must be in US Dollars, drawn on a US bank) in the amount of $ _____

☐ Bill my credit card ☐ VISA ☐ MASTERCARD ☐ AMEX

_____ _____
CARD NUMBER EXP DATE

_____
NAME OF CARDHOLDER (AS IT APPEARS ON CARD)

_____
CARDHOLDER SIGNATURE

Terms and Conditions

1. Subletting of space will not be allowed.
2. Exhibits must be staffed at all times during exhibit hours. Exhibits may be staffed by a maximum of two representatives at a time from each company. Exhibitors may not dismantle or remove displays before closing hours.
3. Exhibits should be as simple as possible and must conform to the following:
   - The entire exhibit must be confined to the table top only (nothing will be allowed to hang off, be located underneath, behind, in front or along side of the table).
   - The maximum height including lights, signs, etc., of any display shall be 60 inches from the top of the table. The maximum width of any display shall be 72 inches. Displays must not overhang the top of the table.
   - Only static displays are acceptable. No operating machinery, unless it can fit on the top of the table and is unobtrusive, of any type will be allowed (excluding computer terminals and video monitors).
4. ISPE reserves the right to restrict table top exhibits which are objectionable because of size, noise, glaring or flashing lights, method of operation or any other reason and, therefore, to prohibit or evict any Exhibitor who, in the opinion of ISPE, may detract from the overall good of the exhibit. This reservation includes persons, conduct, printed matter or anything ISPE judges to be objectionable.
5. Any failure to comply with the above restrictions shall result in exclusion from participation in future ISPE Table Top Exhibits.
6. Early Bird pricing must be paid in full prior to Early Bird deadline.
7. Cancellation Policy: A fifty percent (50%) refund will be given up to 10 weeks prior to event date. No refunds will be given thereafter.

Our company and its representatives agree to abide by the ISPE Table Top terms and conditions.

_____ _____
Name Printed Authorized Company Signature

Please indicate the event(s) at which you would like to exhibit and return this completed form with payment to ISPE headquarters.

Standard Table Top - $1,650*/$1,850
Premium Table Top - $1,950*/$2,150
Supplier Spotlight Package - $2,150*/$2,350

☐ **CGMP Conference** 11 – 13 June; Baltimore, Maryland USA
☐ Standard ☐ Premium ☐ Supplier Spotlight
* Early Bird deadline 19 March 2013

☐ **Biotech Intensive** 27 – 28 August; Durham, North Carolina USA
☐ Standard ☐ Premium ☐ Supplier Spotlight
* Early Bird deadline 3 June 2013

☐ **Proactive Compliance** 7 - 8 October; New Brunswick, New Jersey USA
☐ Standard ☐ Premium ☐ Supplier Spotlight
* Early Bird deadline 15 July 2013

☐ **Process Validation** 9 - 10 October; New Brunswick, New Jersey USA
☐ Standard ☐ Premium ☐ Supplier Spotlight
* Early Bird deadline 15 July 2013

☐ **Annual Meeting** 3 – 6 November; Washington DC USA

☐ Standard Table Top - $3,100*/$3,300
☐ Premium Table Top - $3,400*/$3,600
☐ Supplier Spotlight Package - $3,850*/$4,050
* Early Bird deadline 12 August 2013

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